

TICKET REFUND APPLICATION FORM**Bahamasair Policy:**

- The Airline will refund in full all Bahamasair issued tickets marked as 'Refundable'.
- The Airline will not refund Bahamasair issued tickets marked as 'NON REFUNDABLE' unless...
- Classified as 'Involuntary' where the airline is unable to accommodate the passenger. Involuntary tickets are refundable in full.
- Tickets purchased at least five days or more prior to a flight's departure may be cancelled and refunded within 24 hours of ticket purchase time. These tickets are refundable in full and the refund applies to REFUNDABLE and NON REFUNDABLE Tickets.

Date _____

TICKET #'s _____

Passenger Name(s): _____

Refund payable to: _____

*Telephone Contacts: _____ or _____ (Cell) _____

*Email Address: _____

*Mailing Address: _____

I/We certify that the above information is true, and that I am/We are the owner(s) of the above ticket(s).

Passenger's Signature _____ Print Name _____

Passenger's Signature _____ Print Name _____

Tickets purchased by check or cash are refunded within twenty (20) business days of receipt of proper refund request and tickets, if already printed. **Tickets purchased by credit card** are refunded within seven (7) business days of receipt of a proper refund request and tickets, if already printed. Credit Card refund will be repaid to the credit card used for the initial ticket purchase.

The credit card refund may take up to two (2) billing cycles before appearing on a credit card statement, so you should contact your credit card company directly to verify receipt of the credit.

Telephone: 242 702 4100 ext 2036/2037/2237 Fax 242 702 4188 Email: TicketRefund@Bahamasair.com
 Attn: Refund Dept, Bahamasair Holdings Limited, Coral Harbor Road, P. O. Box N-4881, Nassau, Bahamas

REFUND REQUEST WILL ONLY BE ACCEPTED BY FAX AT 242 702 4188 OR BY EMAIL WITH SCAN COPY TO TicketRefund@Bahamasair.com OR IN PERSON AT HEAD OFFICE (See below if fax/email

is unavailable)

For Official Use Only:

Where a customer does not have access to a fax machine /email, while Customer waits for his/her original, Ticket Agent may accept form but fax it immediately to Head Office or send a copy via company mail on next flight to Nassau if fax is not available.

Received By: _____ Date Received by Refund Dept _____ Refund Tracking # _____

Assigned To: _____ Date Assigned: _____